

**Minutes of a Meeting of the
Licensing Sub-Committee held at
Surrey Heath House, Camberley on
19 July 2011**

+ Cllr Bruce Mansell
+ Cllr Joanne Potter

+ Cllr Bob Paton

+ Present

In attendance: Cllr Ian Sams (as substitute)
Cllrs Pat Tedder and Valerie White (Members of the Licensing Committee).
Cllr Moira Gibson (Ward Councillor).

Legal Adviser to the Sub-Committee Mrs Amardip Healy (Legal Services Manager)

Democratic Services Officer Ms Rachel Whillis

Surrey Heath Borough Council as Licensing Authority Miss Jessica Harris (Licensing Officer)
Miss Leena Gurung (Licensing Assistant)

Applicant – Harper Asprey Wildlife Rescue Ms Anne Brummer

Responsible Authorities Mrs Justine Fuller (Principal Environmental Health Officer, Surrey Heath Borough Council)

Interested Parties Ms Kathy Anderson
Ms Sheila Creasey
Ms Carol Hewitt
Mr Tony Holland
Ms Patricia Holland
Mr David Howie
Ms Finola McCaffery
Ms Lene McGuinness
Mr Adam Spowers
Mr Richard Wilson.

03/LS Election of Chairman

RESOLVED, that Councillor Bruce Mansell be elected as Chairman for the meeting.

PART I

(public)

04/LS Harper Asprey Wildlife Rescue, Ashleigh Farm, Church Road, Windlesham

The Sub-Committee was addressed by the Licensing Officer. An application for a premises licence for Ashleigh Farm, Church Road, Windlesham had been submitted by Harper Asprey Wildlife Rescue. On 16 June 2011 the Licensing Authority had received an addendum to Section P of the application, which sets out how the

applicant would promote the 4 licensing objectives. However, the applicant had subsequently amended that documentation, which had been submitted to the Environmental Health department, without advising the Licensing Authority. At that stage the Licensing Authority had not been advised whether the applicant wished to amend the application in line with the documents submitted to Environmental Health.

Mrs Fuller, representing the Head of Neighbourhood Services, advised the Sub Committee that a representation had been submitted by Environmental Health on 28 June 2011 which raised concerns that the initial application did not adequately address two of the licensing objectives: public safety and the prevention of public nuisance. The application did not address how nuisance from customers arriving and departing the venue would be managed or how music and any other activities would be controlled. In addition, the application did not provide any detail about how safety would be managed, especially with regard to the arrival or departure of visitors, the entry policy and capacity at the venue.

The most recent version of Section P, which had been received by Environmental Health on 13 July 2011, still did not fully address the concerns set out in the representation. The Sub Committee was informed that the revised documentation lacked details about the maximum capacity for the event, a plan of the area for sale of alcohol and how noise nuisance would be managed.

The Chairman advised the applicant that, as the Sub Committee had not viewed the most recent documentation and interested parties had not had the opportunity to comment on it, the Sub-Committee would be unable to consider the most recent version of Section P.

Ms Brummer, the applicant, addressed the Sub Committee. She informed Members that, as a result of a misunderstanding, she had not submitted the most recent version of Section P to the Licensing Authority.

The hearing was adjourned to allow the applicant to consider whether to proceed with the hearing, following which she decided to withdraw the application.

NOTED that the application for a premises licence for Harper Asprey Wildlife Rescue was withdrawn.

CHAIRMAN

Note 1: The hearing commenced at 14.00. The meeting was adjourned between 14.25 and 14.52 in order to allow the applicant to consider withdrawing the application. The hearing concluded at 14.53

Note 2: In accordance with the Members' Code of Conduct Cllr Bruce Mansell and Cllr Ian Sams declared a personal interest as they knew former councillor Mr Terence King, an interested party who had registered to speak about the application. Mr King did not attend the hearing.